

WILLOWBRIDGE POOL PARTY Rules & Reservations

- Residents must contact Texas Aquatic Enterprises direct to reserve the pool facility. Texas Aquatic Enterprises may be contacted at 713-416-5161
- Texas Aquatic Enterprises must notify the management company and Board of Directors for all scheduled reservations.
- The decision to have pool parties during regular pool hours is at the discretion of the board on a case by case basis.
- Pool parties may not conflict with neighborhood functions and swim team schedules.
- Pool parties are to be scheduled before or after pool hours and may not last past 10:00pm, and must not exceed 20 people. Request for a larger number of guests should be made in writing to the Willowbridge Homeowners Association and forwarded to Planned Community Management, Inc. at least thirty (30) days prior to the date of the event.
- Pool parties may be scheduled after 4:00pm until 10:00pm on the day the pool is regularly closed and not a legal Holiday.
- There is a 2 week advance notice (call-in) to Texas Aquatic Enterprise, Inc. for all scheduled parties.
- There is a 24 hour cancellation notice (call-in) to Texas Aquatic Enterprises, Inc. for all scheduled parties. If the resident does not call to cancel the party then Texas Aquatic Enterprise, Inc. will submit an invoice directly to the Client (homeowner) reflecting the time the lifeguards were at the pool for the scheduled party. If cancellation is due to inclement weather or other extenuating circumstances, a 3-hour notice of cancellation will result in complete refund. The resident will also not be responsible for paying the lifeguards.
- There is a \$35.00 non-refundable set-up fee made payable to Texas Aquatic Enterprises, to be mailed at least 5-days prior to the party. If not received by said date, the set-up fee increases to \$45.00.
- A refundable deposit of \$150 will be required for any party held at the pool. This deposit will be refunded to the individual reserving the facilities, provided that all rules pertaining to the use of the pool are observed during the period of private use, the facilities are not damaged in any way, and the facilities and surrounding area are left clean and free from all trash and debris.
- No alcohol shall be served.
- No trash must be left after the pool party-you may take it home in a garbage bag with you.
- No glass containers.
- Resident is to clean-up pool area from party.
- The Office Manager or Supervisor must approve specific lifeguard requests for pool parties. If changes occur with the guards, the resident will be notified as soon as possible.